

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm for 100 admns.

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B-1)

To be filled up by P.C.I.

To be filled up by inspectors:

Inspection No. :

Date of Inspection:

FILE No. :

**NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)**

2.

PART – I

A – GENERAL INFORMATION

A – I .1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No.E-mail	Anurag Pharmacy College Ananthagiri (V),Kodad (M), Nalgonda (dt), Telangana,Pin:508206 08683 272220 272454 rajeshwar_palla@yahoo.com
Year of Establishment	2007
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private
A – I .2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	Amartya Educational Society, Flat No.302,Kubera Towers,D.D.Colony,Hyderabad-500007 040 27427410 27427410 rajeshwar_palla@yahoo.com www.anuragpharmacy.ac.in
A – I .3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence/MobileNo. Fax No E-Mail	Dr. P. Rajeshwar Reddy, Secretary/Correspondent 040 27427410 27427410 98663 08200 27427410 rajeshwar_palla@yahoo.com
A – I .4 Name and Address of the Head of the Institution	Dr. M. Chinna Eswaraiah, M.Pharm.,Ph.D., FIC. Principal Anurag Pharmacy College Ananthagiri Road, Kodad (Md), Nalgonda (Dt), Telangana-508206 MobiL:9553122271, 9948598787

Signature of the Head of the Institution

Signature of the Inspectors

A –I. 5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. Details of Affiliation Fee Paid

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B. Pharm	2017-2018	D.D. No. 608852	19/08/2016	

b. APPROVAL STATUS:

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the Inspectors	
B. Pharm	2016-2017	Approval Letter No and Date	32-1003/2013(A) – PCI.Item no:279	Go.Rt.No:144 Dated:20-09-2014	Procds.No.AAC/Affi/AnuragPC-Z1/2016-17. Dated: 01.07.2016		
		Approved	100	100	100		
		Actually Admitted	Counseling Processes not completed				
Pharm.D	2016-2017	Approval Letter No and Date	50-1003/2015(A)-pci/20139-46 date: 21/07/2016	Go.Rt.No:144 Dated:20-09-2014	Procds.No.AAC/Affi/AnuragPC-Z1/2016-17. Dated: 01.07.2016		
		Approved Intake	30				
		Actually Admitted	Counseling Processes not completed				

c. STATUS OF APPLICATION

COURSES INSPECTED FOR

Faculty / Subject	Extension of Approval	Increase in Intake of Seats	Remarks	
			Current Intake	Proposed increase in Intake
B. Pharm	Yes	No	100	100

Note: Enclose relevant documents

A –I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Building / campus? If Yes, Give Details

Yes No

A – I. 6 a

Status of the Pharmacy Course:	
Independent Building	<input checked="" type="checkbox"/>
Wing of another college	<input checked="" type="checkbox"/>
Separate Campus	<input checked="" type="checkbox"/>
Multi Institutional Campus	<input checked="" type="checkbox"/>

Examining Authority Who complete postal Address, Telephone No. and STD Code.

JNTUH, Kukatpally, Hyderabad, Telangana

:

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B –I .1 Name of the Principal		Dr. M. Chinna Eswaraiah, M.Pharm.,Ph.D.		
Qualification / Experience	Qualification*	Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M.Pharm (Pharmacognosy & Phytochemistry)	15 years, out of which 5 years as Prof. / HOD	12 years	
	Ph.D. (Pharmacognosy &Phytochemistry)	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B –I .2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm	27 th , 28 th Feb & 1 st March 2014	yes	Complied	No

* Enclose Documents

B –I .3

Status of Governing Council:	Society
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B –I .4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	✓ AICTE /UGC/State Govt. Yes	Yes	No	No	
Non-Teaching Staff	✓ State Government Yes	Yes	No	Yes	

B –I .5

B. Pharm Course: Admission Statement for the Past Three Years

ACADEMIC YEAR	Year 2013-14	Year 2014-15	Year 2015-16
Sanctioned	100	100	100
No. of Admissions	49	42	63
Unfilled Seats	51	68	37
No. of Excess Admissions	0	0	0

Note:*Lateral Entry Admissions

Signature of the Head of the Institution

Signature of the Inspectors

B –I .6

Academic information: Percentage of UG results for the past three years based on University Calendar

ACADEMIC YEAR	Year 2013-14	Year 2014-15	Year 2015-16
1st year	43.40%	62.0	28.8
2nd year	93.2%	65.9	41.9
3rd year	85.96%	57.3	62.2
Final year	86.5%	88.5	58.2
Pass % (Final Year)	86.5%	90.38	47.7

B – II**Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	Yes
NSS Programme Officer's Name	Mr. K. Srikanth
Programme conducted (mention details)	Blood Donation camp
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	K.Kanakaiyah
Sports Ground	Available

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies (give complete list)

C.2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others		CAPITAL EXPENDITURE			
2.	Tuition Fee	10305200.00	1.	Building	500000.00	
3.	Library Fee	0.00	2.	Equipment	850500.00	
4.	Sports Fee	0.00	3.	Others	0.00	
5.	Union Fee		REVENUE EXPENDITURE			
6.	Others	142500.00	1	Salary	8249493.00	
			2.	MAINTENANCE EXPENDITURE		
				i	College 150000.00	
				ii	Others 370867	
			3.	University Fee (If any)	200000.00	
			4.	Apex Bodies Fee		
			5.	Government Fee		
			6.	Deposit held by the College		
			7.	Others	573448.00	
			8.	Misc. Expenditure	74259.00	
	Total	10447700.00	Total		10447700.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

**PART- II PHYSICAL
INFRASTRUCTURE**

1. a. Availability of Land (B. Pharm courses) : Available / Not Available ✓

i. 2.5 acres District HQ/Corporation/Municipality limit

ii. 0.5 acre for City / Metros

b. Building : ✓ Own/Rented/Leased

c. Land Details to be in name of Trust and Society

Records to be enclosed

Sale deed : Enclosed

d. Building†:

i) Approved Building plan, to be Enclosed : Enclosed

e. Total Built Area of the college building in Sq.mts : Built up Area: 3790 Sq.mtr

Amenities and Circulation Area: 4997 Sq.mtr

2. Class rooms:

Total Number of Class rooms provided at the end of 4 Year Course

Class	Required Nos	Available Nos	Required Area* for each class room	Available Area in Sq.mts	Remarks of the Inspectors
B. Pharm	06	09	90 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	810 Sq. Mts	

(*To accommodate 100 students).

3. Laboratory requirement at the end of 4 Years

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sqmts	Remarks/ Deficiency
1	Laboratory Area for B.Pharm Course (12 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	1430 Sq mts	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm	03 Laboratories 02 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 01 Laboratory 10 Laboratories *	3×98=294 2×98=196 1×98=98 2×98=196 1×98=98 1×98=98 10 Laboratories	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (minimum)	5 Nos x 30 Sq.mtr	
4	Area of the Machine Room	80-100 Sq.mts	80 Sq.Mt	
5	Central Instrumentation Room	80 Sq.mts with A/ C	80 Sq.mt	
6	Store Room – I	1 (Area 100 Sq mts)	100 Sq.Mt	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	20 Sq.Mt	

*Number of laboratories required for entire course of 4 years.

Signature of the Head of the Institution

Signature of the Inspectors

† **The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008**

1. All the Laboratories should be well lit & ventilated – **All the labs are well ventilated.**
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary – **Exhaust fans, fuming cup boards are provided adequate number.**
3. The work benches should be smooth and easily cleanable preferably made of non-absorbent material - **Adequate work benches with non-chemical absorbent vitrified tiles surface are provided.**
4. The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient – **Drainage, water taps are well fitted.**
5. Balance room should be attached to the concerned laboratories – **Balance room, preparation rooms are attached to the labs.**

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	75 Sq .mts	1	75 Sq.Mt	
2	Office – I - Establishment	01	60 Sq. mts	1	90 Sq.Mt	
3	Office – II - Academics					
4	Confidential Room					

5. Staff Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	5	100 Sq.mt	
2	Faculty Rooms for B.Pharm course		10 Sq mts x n (n=No of teachers)	5	50 Sq.mt	

6. Museum, Library, Animal House and other Facilities

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks / Deficiency
				No	Area in Sq. mts	
1	Animal House	01	80 Sq mts	1	90 Sq.Mt	
2	Library	01	150 Sq mts	1	150 Sq.mt	
3	Museum	01	50 Sq mts (May be attached to the Pharmacognosy lab)		50 Sq.mt	
4	Auditorium / Multi Purpose Hall	01	250 – 300 seating capacity	1	273 Seating capacity	
5	Seminar Hall	01		1	280 Sq.Mt	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants		405 Sq.Mt	

Signature of the Head of the Institution

Signature of the Inspectors

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	1	75 Sq.Mt	
2	Boy's Common Room (Essential)	01	60 Sq.mts	1	75 Sq.Mt	
3	Toilet Blocks for Boys	01	24 Sq.mts	1	36 Sq.Mt	
4	Toilet Blocks for Girls	01	24 Sq.mts	1	36 Sq.Mt	
5	Drinking Water facility – Water Cooler (Essential).	01		08	72 Sq.Mt	
6	Boy's Hostel (Desirable)	01	9 Sq .mts / Room Single occupancy	Available	360 Sq.Mt	
7	Girl's Hostel (Desirable)	01	9 Sq .mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	Available	360 Sq.Mt	
8	Power Backup Provision (Desirable)	01	01	125 KVA		

8. Computer and other Facilities:

Name	Required	Availab		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	1 No.	75 Sq.mtr.	
Computer (Latest Configuration)	1 system for every 10 students	30 Nos	30 No's	
Printers	1 printer for every 10 computers	3 Nos	8 No's	
Multi Media Projector	02	02	2 No's	
Generator (5KVA)	01	01	125 kva	

Signature of the Head of the Institution

Signature of the Inspectors

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks Deficiency
		No.	Area in Sq mts		
Principal quarters	80 Sq. mts			Not Available	
Staff quarters	16 x 80 Sq. mts			Not Available	
Canteen	100 Sq. mts	1 No.	100 Sq.mtr	Available	
Parking Area for staff and students	-	-	-	Available	
Bank Extension Counter	-	-	-	--	
Co operative Stores	-	--	---	--	
Guest House	80 Sq. mts			Not Available	
Transport Facilities for students				College buses (Fleet of own vehicles) Available	
Medical Facility (First Aid)		1	75 Sq.mts	Available	

10. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspector
				Title	Numbers	
1	Number of books	150	2000 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	520	5402	
2	Annual addition of books		150 to 200 books per year	56	553	
3	Periodicals Hard copies / online		10 National 05 International periodicals	10 N+8 IN	Available	
4	CDS		Adequate Nos		Available	
5	Internet Browsing Facility		Yes/No (Minimum ten computers)	Available	Available	
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	Available	Available	
7	Library Automation and Computerized System : Available KOHA Software					
8	Library Timings: 9.00 A.M to 5.00 P.M					

10. B. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	1	
2	Assistant Librarian	D. Lib	1	1	
3	Library Attainers	10 +2 / PUC	2	2	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio: Theory Practicals Remarks of the Inspectors

(Required ratio --- Theory → 60:1 and Practical → 20:1) If more than 20 students in a batch 2 staff members

to be present provided the lab is spacious.

2. Scheme of B. Pharm Course: I Year Annual & II, III, IV year's semester system

3. Date of Commencement of session / sessions:

II, III, IV -. I sem

Commencement	Completion
13/06/2016	12/07/2017

4. Vacation:

Summer:

42

Winter:

07

No of Days

No of Days

5. Total No. of working days: 198 days for Annual & 96 days for Semester

6. Time Table:

Time Table for B. Pharm course Enclosed

Yes

No

7. Whether the prescribed numbers of classes are being conducted as per university norms

I B. Pharm: Academic year 2016-2017

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5	
1		3	4	5		
Remedial Mathematics	90	113	-	-	-	
DHP	90	96	90	30	30×3=90	
Ph.Inorganic Chemistry	90	106	90	33	33×3=99	
Ph.Organic Chemistry	90	86	90	30	30×3=90	
APHE	90	95	90	28	28×3=84	
ELCS	60	64	90	28	28×3=84	

II B. Pharm: II Semester 2016-2017

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Ph. Unit Operation -II	64	68	48	13	13×3=39	
Ph.Biochemistry	64	68	48	14	14×3=42	
Pharmacognosy-I	64	73	48	15	13×3=45	
Physical Pharmacy -II	64	71	48	12	12×3=36	
Environmental Science	64	66	-	-	-	

III B. Pharm: II Semester 2016-2017

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Medicinal Chemistry -I	64	68	48	16	15×3=48	
Pharmaceutical Technology-II	64	68	48	14	14×3=42	
Pharmacology -II	64	68	48	15	15×3=45	
Chemistry of Natural Products	64	64	48	14	14×3=42	
Pharmaceutical Jurisprudence	64	62	-	-	-	
Advanced Communication Skills Lab	-	-	48	15	15×3=45	

Signature of the Head of the Institution

Signature of the Inspectors

IV B. Pharm: II Semester 2016-2017

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Novel Drug delivery systems and Regulatory	64	72	48	16	16×3=48	
Ph.Biotechnology	64	64	48	16	16×3=48	
Medicinal Chemistry-III	64	66	48	13	13×3=39	
Pharmacognosy -III	64	64	48	12	12×3=42	
Clinical Pharmacy and Therapeutics	64	64	-	-	-	

8. Whether Tutorials are being conducted (if any, as per university norms)

9. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last Three years. Yes

A.

Name of the Event	Year 2014-15	Year 2015-16	Year 2016-17
Guest Lectures	3	2	2
Seminars	4	1	1
Workshops	1	1	1
Symposia	1	1	1

B. Papers Presented / Published during last three years

	Year 2014-15		Year 2015-16		Year 2016-17	
	Nation	Internatio	Nation	International	National	International
Published	10	8	15	10	5	3
Presented	2	2	3	2	2	1

Signature of the Head of the Institution

Signature of the Inspectors

10. Whether Internal Assessments are conducted periodically as per university norms

Yes No

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	12/10/2015 to 18/10/2015	05/10/2015 to 11/10/2015	04/01/2016 to 09/01/2016	28/12/2015 to 02/01/2016	21/03/2016 to 26/03/2016	14/03/2016 to 19/03/2016	
II B. Pharm	01/02/2016	25/01/2016	04/04/2016	28/03/2016	Not applicable		
III B. Pharm	to	to	to	to			
IV B. Pharm	06/02/2016	30/01/2016	09/04/2016	01/04/2016			

11. Whether Evaluation of the internal assessments is Fair Yes No

Class	No. of Candidates scored more than 80%		No. of Candidates scored between 60 - 80%		No. of Candidates scored between 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B. Pharm	0	52	6	10	18	0	39	01	
II B. Pharm	0	26	4	17	12	0	27	0	
III B. Pharm	0	39	03	06	17	0	25	0	
IV B. Pharm	0	33	39	35	20	2	12	01	

12. Work load of Faculty members for B. Pharm

Sl. No	Name of the Faculty	Subjects taught	B. Pharm		Total work load	Specific Remarks of the Inspector
			Th	Pr		
Separate Sheet Enclosed						

13. Percentage of students qualified in GATE in the last Three Years

Details	Year 2013-14	Year 2014-15	Year 2015-16
No. of Students Appeared	18	10	10
No. of Students Qualified	5	3	3
Percentage	40%	30%	30%

Signature of the Head of the Institution

Signature of the Inspectors

14. Whether the Institution has an Industry – Institution Interaction cell yes No
 If applicable please give the details for the previous Year

Events	Details for the Previous Year
No. of Industrial visits	1
Industrial Tour	Visited Dr.Reddy's Lab Hyd, Hetero Drugs Hyd,Glandpharma Hyd, Startek lab
Industrial Training	Dr.Reddy's Lab, Suven Life sciences, Suryapeta, Pharma Training hyd, Chandra Labs, Startek lab Hyd
No. of Resource Persons from the Industry for Guest Lectures	3
No. of Collaboration projects with Industry	-----

15. Percentage of students Placed through the College Placement Cell in the Last Three Years

Year	Year 2013-14	Year 2014-15	Year 2015-16
No. of students appeared for campus interview	15	10	16
% Placed	25%	18.8%	30%

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)

Yes

Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF:

1. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After PG			
Separate Sheet Enclosed								

2. Qualification and number of Staff Members

Qualification		
M. Pharm	Ph.D	Others
37	04	3 (Part Time)

3. Teaching Staff required year wise exclusively for B.Pharm for intake of 100 Students.

	No. of staff required
1. Pharmaceutical Chemistry	6
2. Pharmaceutical Analysis	9
3. Pharmacology	9
4. Pharmacognosy	2
5. Pharmaceutics	9
6. Pharmacy Practice	6
7. Principal	1
Total	41
*Part time teaching Staff	3
Remarks of the Inspection Team	

***Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.**

Signature of the Head of the Institution

Signature of the Inspectors

4. **Staff Pattern for B. Pharm courses Department wise / Division wise:**

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 100 students	Provided by the institution	Remarks of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	2	8	
	Lecturer	3	0	
Department of Pharmaceutical Chemistry	Professor	1	0	
	Asst. Professor	3	6	
	Lecturer	3	0	
Department of Pharmacology	Professor	1	1	
	Asst. Professor	2	8	
	Lecturer	1	0	
Department of Pharmacognosy	Professor	1	1	
	Asst. Professor	1	2	
	Lecturer	2	0	
Department of Pharmacy Practice	Asst. Professor	1	5	
	Lecturer	1	0	
Department of Pharmaceutical Analysis	Professor	1	1	
	Asst. Professor	1	7	
	Lecturer	1	0	

5. **Selection criteria and Recruitment Procedure for Faculty:**

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

6. **Details of Faculty Retention for:**

Name of Faculty Member	Period	%
	Duration of 15 yrs. and above	NA
Dr.M.Chinna Eswaraiah	Duration of 10 yrs. and above	NA
Dr. S.Jaya, Dr. B.Raja, Dr. Md Habibur Rahman, A.Elumalai, K.Sudhakar,	Duration of 5 yrs. and above	25%
Raveendra Babu, M.Sushma, K.NaveenKumar, Indira Revathi A, K.Venu Priya, M.Tandrima, etc.	Less than 5 yrs.	75%

7. **Details of Faculty Turnover:**

Name of Faculty Member	Period	%
	Duration of 15 yrs. and above	NA
	Duration of 10 yrs. and above	
	Duration of 5 yrs. and above	
	Less than 5 yrs.	5%

Signature of the Head of the Institution

Signature of the Inspectors

8. Number of Non-teaching staff available for B. Pharm course for intake of 100 Students:

Sl. No.	Designation	Required (Minimum)	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	6 Nos	B.Sc.	
2	Laboratory Assistants / Attenders	1 for each Lab (minimum)	SSLC	8Nos	B.SC/SSLC	
3	Office Superintendent	1	Degree	1 No.	Degree	
4	Accountant	1	Degree	1 No.	P.G	
5	Store keeper	1	D. Pharm/ Degree	1 No.	B.Sc.	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	2 No.	BCA	
7	Office Staff I	1	Degree	1 No.	Degree	
8	Office Staff II	2	Degree	2 Nos.	SSC	
9	Peon	2	SSLC	2	NA	
10	Cleaning personnel	Adequate	---	3 Nos.	NA	
11	Gardener	Adequate	---	1 No.	NA	

Signature of the Head of the Institution

Signature of the Inspectors

9. Scale of pay for Teaching faculty (to be enclosed):

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HR A Rs.	CC A Rs.	Other allowance Rs.	Deductions			Bank A/C No	PAN No	EPF A/c no.	Total	Signature
									P T	TDS	EPF					
Separate Sheet Enclosed																

10. Whether facilities for Research / Higher studies are provided to the faculty? YES

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars? YES

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions Yes No

13. Gratuity Provided Yes No

14. Details of Non-teaching staff members (list to be enclosed):

Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
Separate Sheet Enclosed							

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes

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**PART V -
DOCUMENTATION Records Maintained: Essential**

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	✓		
2.	Individual Service Register	✓		
3.	Staff Attendance Registers	✓		
4.	Sessional Marks Register	✓		
5.	Final Marks Register	✓		
6.	Student Attendance Registers	✓		
7.	Minutes of meetings- Teaching Staff	✓		
8.	Fee paid Registers	✓		
9.	Acquittance Registers	✓		
10.	Accession Register for books and Journals in Library	✓		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	✓		
12.	Job Cards for laboratories	✓		
13.	Standard Operating Procedures (SOP's) for Equipment	✓		
14.	Laboratory Manuals	✓		
15.	Stock Register for Equipment	✓		
16.	Animal House Records as per CPCSEA	✓		

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PART - VI

1. Financial Resource allocation and utilization for the past three years: (Audited Accounts for previous year to be enclosed)

Sl	Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Remarks of the Inspector
	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total budget sanctioned	Recurring	Non Returning	
1	9500000.00	6175000.00	3325000.00	1395000	1299346	95654	1500000	1300000	200000	

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Remarks of the Inspectors*
	Total budget allocate	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Chemicals	400000	385500	Chemicals	325000	320000	Chemicals	375000	368000	
	Glassware	125000	123788	Glassware	250000	247000	Glassware	110000	100000	

3. Total amount spent on equipments for the past three years: (Enclose purchase invoice)

Sl	Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Equipment	900000.00	850000.00	Equipment	600000	518406	Equipment	700000	675000	

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4. Total amount spent on Books and Journals for the past three years:

Sl No.	Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs 2015-2016			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books	500000.00	448258.00	Books	250000.00	182598.00	Books	200000.00	195000.00	
2	Journals	50000.00	38590.00	Journals	50000.00	48000.00	Journals	60000.00	58000.00	

*Last three years including this academic year till the date of inspection

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PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the
1	Microscopes	20	25	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	01	01	Yes	
5	Spygmomanometer	10	15	Yes	
6	Stethoscope	10	10	Yes	
7	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	Adequate	Yes	
8	Models for various organs	One model of each organ system	Adequate	Yes	
9	Specimen for various organs and systems	One model for each organ system	Adequate	Yes	
10	Skeleton and bones	One set of skeleton and one spare bone	01	Yes	
11	Different Contraceptive Devices and Models	One set of each device	Adequate	Yes	
12	Muscle electrodes	01	01	Yes	
13	Lucas moist chamber	01	01	Yes	
14	Myographic lever	01	01	Yes	
15	Stimulator	01	02	Yes	
16	Centrifuge	01	02	Yes	
17	Digital Balance	01	01	Yes	
18	Physical /Chemical Balance	01	01	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	10	Yes	

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20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	01	01	Yes	
24	Software packages for experiment	01	01	Yes	
25	Standard graphs of various drugs	Adequate number	Adequate	Yes	
26	Actophotometer	01	01	Yes	
27	Rotarod	01	01	Yes	
28	Pole climbing apparatus	01	01	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	01	01	Yes	
30	Convulsiometer	01	01	Yes	
31	Plethysmograph	01	01	Yes	
32	Digital pH meter	01	01	Yes	

Apparatus:

Sl. No.	Name	Minimum required No.s	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	15	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF HARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	20	20	Yes	
2	Digital Balance	02	02	Yes	
3	Autoclave	02	02	Yes	
4	Hot air oven	02	02	Yes	

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5	B.O.D. incubator	01	02	Yes	
6	Refrigerator	01	01	Yes	
7	Laminar air flow	01	01	Yes	
8	Colony counter	02	02	Yes	
9	Zone reader	01	01	Yes	
10	Digital pH meter	01	01	Yes	
11	Sterility testing unit	01	01	Yes	
12	Camera Lucida	20	25	Yes	
13	Eye piece micrometer	20	25	Yes	
14	Incinerator	01	01	Yes	
15	Moisture balance	01	01	Yes	
16	Heating mantle	20	21	Yes	
17	Flourimeter	01	01	Yes	
18	Vacuum pump	02	02	Yes	
19	Micropipettes (Single and multi channeled)	05	05	Yes	
20	Micro Centrifuge	01	01	Yes	
21	Projection Microscope	01	01	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	30	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	11	Yes	
6	TLC chamber and sprayer	10	15	Yes	
7	Distillation unit	01	04	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	05	Yes	
2	Oven	03	03	Yes	
3	Refrigerator	01	01	Yes	

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4	Analytical Balances for demonstration	05	05	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Digital Balance (1mg sensitivity)	01	01	Yes	
7	Suction pumps	06	06	Yes	
8	Muffle Furnace	01	01	Yes	
9	Mechanical Stirrers	10	10	Yes	
10	Magnetic Stirrers with Thermostat	10	10	Yes	
11	Vacuum Pump	01	01	Yes	
12	Digital pH meter	01	01	Yes	
13	Microwave Oven	02	02	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the
1	Distillation Unit	02	02	Yes	
2	Reflux flask and condenser single necked	20	25	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	100	120	Yes	
5	Arsenic Limit Test Apparatus	25	28	Yes	
6	Nessler's Cylinders	50	70	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Mechanical stirrers	20	22	Yes	
2	Homogenizer	10	05	Yes	
3	Digital balance	05	05	Yes	
4	Microscopes	10	10	Yes	
5	Stage and eye piece micrometers	15	15	Yes	
6	Brookfield's viscometer	01	01	Yes	
7	Tray dryer	01	01	Yes	
8	Ball mill	01	01	Yes	

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9	Sieve shaker with sieve set	01	01	Yes	
10	Double cone blender	01	01	Yes	
11	Propeller type mechanical agitator	05	05	Yes	
12	Autoclave	01	01	Yes	
13	Steam distillation still	01	01	Yes	
14	Vacuum Pump	01	01	Yes	
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	10 sets	Yes	
16	Tablet punching machine	01	02	Yes	
17	Capsule filling machine	01	01	Yes	
18	Ampoule washing machine	01	01	Yes	
19	Ampoule filling and sealing machine	01	01	Yes	
20	Tablet disintegration test apparatus IP	02	02	Yes	
21	Tablet dissolution test apparatus IP	01	01	Yes	
22	Monsanto's hardness tester	02	02	Yes	
23	Pfizer type hardness tester	01	01	Yes	
24	Friability test apparatus	01	01	Yes	
25	Clarity test apparatus	01	01	Yes	
26	Ointment filling machine	01	01	Yes	
27	Collapsible tube crimping machine	01	01	Yes	
28	Tablet coating pan	01	01	Yes	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	10	10	Yes	
30	Digital pH meter	01	01	Yes	
31	All purpose equipment with all accessories	01	01	Yes	
32	Aseptic Cabinet	01	01	Yes	
33	BOD Incubator	02	02	Yes	
34	Bottle washing Machine	01	01	Yes	
35	Bottle Sealing Machine	01	01	Yes	
36	Bulk Density Apparatus	02	01	Yes	
37	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
38	Capsule Counter	02	02	Yes	
39	Energy meter	02	02	Yes	
40	Hot Plate	02	02	Yes	

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41	Humidity Control Oven	01	01	Yes	
42	Liquid Filling Machine	01	01	Yes	
43	Mechanical stirrer with speed regulator	02	02	Yes	
44	Precision Melting point Apparatus	01	01	Yes	
45	Distillation Unit	01	01	Yes	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	20	20	Yes	
2	Stalagmometer	20	20	Yes	
3	Desiccator*	10	15	Yes	
4	Suppository moulds	20	22	Yes	
5	Buchner Funnels (Small, medium, large)	05 each	05 medium	Yes	
6	Filtration assembly	01	01	Yes	
7	Permeability Cups	05	05	Yes	
8	Andreason's Pipette	05	06	Yes	
9	Lipstick moulds	10	15	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	01	Yes	
2	Lyophilizer (Desirable)	01	-		
3	Gel Electrophoresis (Vertical and Horizontal)	01	01	Yes	
4	Phase contrast/Trinocular Microscope	01	01	Yes	
5	Refrigerated Centrifuge	01	01	Yes	
6	Fermenters of different capacity (Desirable)	01	-		
7	Tissue culture station	01	01	Yes	
8	Laminar airflow unit	01	01	Yes	

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9	Diagnostic kits to identify infectious agents	01	01	Yes	
10	Rheometer	01	01	Yes	
11	Viscometer	01	01	Yes	
12	Micropipettes (single and multi channeled)	01 each	01 each	Yes	
13	Sonicator	01	01	Yes	
14	Respinometer	01	01	Yes	
15	BOD Incubator	01	01	Yes	
16	Paper Electrophoresis Unit	01	01	Yes	
17	Micro Centrifuge	01	01	Yes	
18	Incubator water bath	01	01	Yes	
19	Autoclave	01	02	Yes	
20	Refrigerator	01	01	Yes	
21	Filtration Assembly	01	01	Yes	
22	Digital pH meter	01	01	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01	01	YES	
2	Digital pH meter	01	01	YES	
3	UV- Visible Spectrophotometer	01	01	YES	
4	Flourimeter	01	01	YES	
5	Digital Balance (1mg sensitivity)	01	01	YES	
6	Nephelo Turbidity meter	01	01	YES	
7	Flame Photometer	01	01	YES	
8	Potentiometer	01	01	YES	
9	Conductivity meter	01	01	YES	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	-	-	
11	HPLC	01	01	YES	
12	HPTLC (Desirable)	01	-		

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13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	-	-	
14	Biochemistry Analyzer (Desirable)	01	-	-	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	-	-	
16	Deep Freezer (Desirable)	01	-	--	
17	Ion- Exchanger	01	-	--	
18	Lyophilizer (Desirable)	01	--	--	

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Observation of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not complied

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors