

**GOVERNMENT OF TELANGANA  
ABSTRACT**

GAD - Implementation of 10% Reservation to the Economically Weaker Sections (EWS) in respect of initial appointments to the posts in services under the State and for admissions into Educational Institutions - Consolidated guidelines - Orders - Issued.

**GENERAL ADMINISTRATION (SER.D) DEPARTMENT**

**G.O.Ms.No. 244**

**Dated: 24-08-2021**  
**Read the following:-**

1. The Constitution (One Hundred and Third) Amendment Act, 2019.
2. Office Memorandum No. 12-4/2019-U1, dated: 17.01.2019, Ministry of Human Resource Development and Department of Higher Education, Government of India.
3. Office Memorandum No.20013/01/2018-BC-II, dated: 17.01.2019, Ministry of Social Justice and Empowerment, Department of Social Justice and Empowerment, Government of India.
4. Office Memorandum F.No.36039/1/2019-Estt (Res.), dated: 19.01.2019, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel and Training), Government of India.
5. G.O.Ms.No.33, G.A (Ser.A) Department, dated: 08.02.2021.
6. G.O.Ms.No.65, G.A (Ser.D) Department, dated: 19.03.2021.
7. G.O.Ms.No.242, G.A (Ser.D) Department, dated: 24.08.2021.
8. G.O.Ms.No.243, G.A (Ser.D) Department, dated: 24.08.2021.

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**ORDER:**

The Constitution (One Hundred and Third Amendment) Act, 2019 provides for reservations for the economically weaker sections of society in higher educational institutions, including private institutions whether aided or un-aided by the state, other than the Minority Educational Institutions referred to in Article 30 of the Constitution of India and also provides for reservations for them in posts in initial appointments in services under the state.

2. In pursuance of the Constitution (One Hundred and Third Amendment) Act, 2019, the Government of India have in the references 2<sup>nd</sup> to 4<sup>th</sup> read above, prescribed the eligibility criteria to get the benefit of 10% reservation in admissions into Educational Institutions and appointments to posts provided in favour of Economically Weaker Sections (EWS) citizens other than the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes.

3. In the reference 5<sup>th</sup> read above, orders have been issued on implementing 10% reservation to the Economically Weaker Sections for admissions into all educational institutions in the State and also in respect of initial appointments to the posts in the services under the State, following the criteria and guidelines prescribed by the Government of India and also instructing that necessary amendments to rules and guidelines in this regard, shall be issued by the General Administration Department and Education Department separately.

4. In the reference 6<sup>th</sup> read above, guidelines and roster points to be earmarked for implementation of 10% reservation to Economically Weaker Sections in respect of initial appointments to the posts in services under the State have been issued.

5. In the reference 7<sup>th</sup> read above, an errata has been issued to the G.O.Ms.No. 65, GA (Ser.A) Dept., Dt. 19.3.2021 in regard to the roster points earmarked for EWSs.

  
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Contd...2.

6. Further, in the reference 8<sup>th</sup> read above, the necessary amendments have been issued to the Telangana State and Subordinate Service Rules, 1996.

7. The Government, after careful examination of the issue, have decided to issue consolidated operational guidelines in regard to implementation of 10% reservation to the EWS for initial appointments in the posts and services under the State and for admissions into Educational Institutions in the State and accordingly, the same are as follows:

(i) The persons belonging to EWS who are not covered under the scheme of reservation for SCs, STs and BCs shall get 10% reservation in initial appointments to the posts in services under the State of Telangana.

(ii) Persons who are not covered under the scheme of reservation for SCs, STs and BCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees Eight Lakh only) are to be identified as EWS for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business profession etc. for the financial year prior to the year of application.

(iii) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

(iv) The benefit of reservation under EWS can be availed upon production of an Income Certificate issued by a Tahsildar. The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process.

(v) The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWSs, include the following clause:-


*"The appointment is provisional and is subject to the Income certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate".*

(vi) The appointing authority should verify the veracity of the Income certificate submitted by the candidate through the certificate issuing authority.

(vii) Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

(viii) Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

(ix) A Person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

  
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Contd...3..

(x) 33 1/3% of the initial appointments in posts and services under the State Government earmarked for EWS category shall be allocated to women among them.

(xi) The maximum age limit prescribed for direct recruitment to a post shall be raised by (5) years in case of candidates belonging to EWS on par with SC/ST/BC candidates.

(xii) Fee exemption from exam fees shall be given for EWS candidates on par with SC/ST/BC candidates in respect of direct recruitments.

(xiii) Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated invoking the conditions contained in the offer of appointment.

(xiv) Every higher educational institution in the State shall increase the number of seats in each branch of study or faculty to admit EWS candidates for all admissions notification issued hereafter.

(xv) Necessary amendments to Rules shall be issued based on these orders.

8. All the Departments of Secretariat / Heads of the Departments / District Collectors in the state shall take necessary action in the matter accordingly.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)**

**SOMESH KUMAR  
CHIEF SECRETARY TO GOVERNMENT**

To  
All the Departments of Secretariat.  
All the Heads of Departments / District Collectors in the State.  
The Registrar, Hon'ble High Court of Telangana.  
The Principal Secretary, TSPSC, Hyderabad.  
The Advocate General for state of Telangana, High Court, Hyderabad.  
The Law Department, T.S, Secretariat.

**Copy to:**

The P.S. to Principal Secretary to Chief Minister.  
The PS to Chief Secretary.  
The PS to Principal Secretary to Govt., (GAD)  
All Service Sections in GAD  
Sc/Sf

**// FORWARDED :: BY ORDER //**

**SECTION OFFICER**

  
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### Rules of Reservation for Admission:

(i) Category A seats shall be reserved, to the following categories in Admissions to Professional courses:

#### (1) Region-wise reservation of seats:

Admission to 85% of the seats in each course shall be reserved for the local candidates and the remaining 15% of the seats shall be un-reserved seats as specified in the Andhra Pradesh Educational Institutions (Regulations and Admissions) Order, 1974 as subsequently amended.

EXPLANATION: For purpose of these rules,-

#### (a) Local Areas means:

(1) The part of the State comprising the districts of Adilabad, Hyderabad (including Twin Cities) Ranga Reddy, Karimnagar, Khammam, Medak, Mahaboobnagar, Nalgonda, Nizamabad and Warangal shall be regarded as the Local Area for the purpose of admission to the Osmania University, the Kakatiya University and the Telangana University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.

(2) The part of the State comprising the districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the Local Area for the purpose of admission to the Andhra University, the Acharya Nagarjuna University and Adikavi Nannaya University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.

(3) The part of the State comprising the districts of Anantapur, Kurnool, Chittoor, Cuddapah and Nellore shall be regarded as the Local Area for the purpose of admission to the Sri Venkateswara University, the Sri Krishnadevaraya University and the Yogi Vemana University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.

#### (ii) Local Candidate means:

(A) A candidate for admission shall be regarded as a local candidate in relation to a local area.

(a) If he/she has studied in educational Institution or educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared in the relevant qualifying examination, or

  
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(b) Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in any educational Institutions, if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared or, as the case may be, first appeared.

(B) A candidate for admission to the Course who is not regarded as local candidate under clause (A) in relation to any local area shall,-

(a) If he has studied in educational Institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination be regarded as a local candidate in relation to,-

(i) Such local area where he/she has studied for the maximum period out of said period of seven years, or (ii) Where the period of his/her study in two or more local areas are equal, such local area, where he/she has studied last in such equal period, or

(b) If, during the whole or any part of seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in the educational Institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to,-

(i) Such local area where he/she has resided for the maximum period out of the said period of seven years, or

(ii) Where the periods of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

(C) The following categories of candidates(Non Local) are eligible to apply for admission to the remaining 15% of un-reserved seats:

(a) All the candidates eligible to be declared as local candidates.

(b) Candidates who have resided in the State for a total period of 10 years excluding periods of study outside the State or either of whose parents have resided in the State for a total period of ten years excluding period of employment outside the State.

(c) Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions, within the State.

  
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(d) Candidates who are spouses of those in the employment of the State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University OR other competent authority and similar quasi Government Institutions within the State.

(D) If a local candidate in respect of a local area is not available to fill any seat reserved or allocated in favour of a local candidate in respect of that local area, such seat shall be filled if it had not been reserved.

**Reservation for SC/ST/BC Communities:**

(a) 15% of seats in each course in each institution shall be reserved for the candidates belonging to Scheduled Castes .

(b) 6% of seats in each course in each Institution shall be reserved for the candidates belonging to the scheduled Tribes. The seats reserved for scheduled Tribes shall be made available to scheduled Castes and Vice-versa, if qualified candidates are not available in the category.

If qualified candidate belonging to Scheduled Castes and Scheduled Tribes communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the candidates of General pool.

(c) 29% of seats in each course in each institution shall be reserved for the candidates belonging to the Backward classes and shall be allocated among the four groups of Backward classes as shown below:

GROUP 'A' 7%

GROUP 'B' - 10%

GROUP 'C' - 1%

GROUP 'D' - 7%

(2) GROUP 'E' - 4%

If qualified candidates belonging to Backward class of a particular group are not available, the left over seats can be adjusted for the candidates of next group. If qualified candidates belonging to Backward classes are not available to fill up the 29% seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with candidates of General pool. No candidate seeking reservation for admission under the above categories be allowed to participate, in the Counseling for admission unless he produces the Integrated Community Certificate prescribed by the Govt., and issued by the Revenue Authorities in the Government (vide G.O. Ms. No: 58, Social Welfare (J), Dept., Dated: 12-5-1997).

  
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Ananthagiri (Vi.&M),  
Surampet (Dt.)

### Reservation of seats for women:

A reservation of 33 1/3% of seats in favour of women candidates in each course and in each category (OC / SC/ST/BC/PH/CAP/NCC/SP). The above reservation shall not be applicable if women candidates selected on merit in each category exceeds 33 1/3%. If sufficient number of women candidates are not available in the respective categories those seats shall be diverted to the men candidates of the same category.

### Reservation for Special Categories:

(a) There shall be horizontal reservation in each category (OC, BC, SC, ST) in each course of an institution, for the following categories, to the extent indicated against them.

(i) Physically Handicapped (PH) – 3% (three percent) for Visually handicapped / hearing impaired / Orthopaedically Handicapped (each 1%) (one percent).

(ii) Children of Armed Forces Personnel (CAP) – 2% (two percent) for the children of armed persons i.e. Ex- Servicemen, Defence Personnel including the Children of Border Security Force and the Central Reserve Police Force residing in Andhra Pradesh for a minimum period of 5 years.

(iii) National Cadet Corps (NCC) – 1% (one percent) for National Cadet corps candidates.

(iv) Sports and Games (SP) – ½ % (half percent) for sports and Games candidates.

If qualified candidates belonging to NCC / SP / CAP categories are not available, the left over seats shall be filled up with candidates of General Pool of the same local area.

Note: The candidates claiming reservation benefits under the above categories shall produce original documents in support of their claim to the Convenor or Admissions and he shall be entitled to refer the original documents of the candidates claiming reservation for scrutiny and confirmation, to the following authorities.


(i) NCC - To the Director of NCC, Andhra Pradesh

(ii) Sports & Games - To the Vice-Chairman and Managing Director,  
Sports Authority of Andhra Pradesh (SAAP)

(iii) Physically handicapped- To the Director, Medical & Health Services, AP

(iv) CAP - To the Director, Sainik Welfare Board, A.P.

(b) The priorities in respect of the special categories mentioned above shall be in accordance with Government Orders issued from time to time.

 **PRINCIPAL**  
Anurag Pharmacy Colle-  
Ananthagiri (Vi.&M),  
ODAD-508 206, Suryapet (Dt.)